

**FALLBROOK HISTORICAL SOCIETY
BOARD OF DIRECTORS MEETING MINUTES**

February 5, 2019

I. The meeting was called to Order by Roy Moosa in the Ford Room at 5:00 p.m.

II. Present at the meeting were:

Board Members: Roy Moosa Don McLean, Jr.
 Mary Belton Tom Frew Marianne Dickey
 Leo Romero Jeff Duhachek Jauher Zaidi

Also Present: Jim Foster, Display Committee Chair

Absent (Excused): Scott Atkins Vicky O'Kelly Bruce Ganoe

Absent: Mike McGuire Jauher Zaidi

III. Minutes of the Jan. 3, 2019 Board Meeting were approved with the addition that the asset accession process presentation be added to the minutes.

IV. REPORTS

Treasurer's Report: *Marianne Dickey (for Vicky O'Kelly)*

- A 2018 Year End Summary statement was submitted, together with a Budget Worksheet which details 2018 and 2017 year ends with average monthly totals. Additionally, a 2019 January Month End statement was submitted. A suggestion to include line numbers on these statements to facilitate discussion was noted. A group volunteered to work on the 2019 Budget using the worksheet in the next three weeks.
- The January 2019 Month End statement will be approved at the March Board Meeting to allow members to review the information presented.
- The different savings accounts available at Pacific Western Bank were presented. It was agreed to open a Business Savings Account as soon as possible in which to deposit the amounts previously agreed to be set aside from the Fetzner Trust donations.
- Marianne moved to add another signee to the FHS checking account (Marianne Dickey) as soon as possible. In addition, authorize Roy Moosa and Marianne Dickey to open a Business Savings account with an opening balance of the set aside funds from the Fetzner Trust donations, with authority to withdraw funds be restricted to a minimum of two signatories' signing. M/S/U.**

President's Report: *Roy Moosa*

- Roy presented a proposed Goals for 2019 which was discussed. **M/S/C to approve.**
- Membership is 154 so far.

Docent Report *Jeff Duhachek*

- There were 43 visitors in January.
- Caroline Stokes from the Coronado Historical Society has requested some research regarding the novel *The Practice House*, which will be the subject of a wine and cheese event on March 29th in Coronado. Tom Frew will be a guest speaker at this event.

Webmaster *Jeff Duhachek*

- A copy of the Website Report is attached.
- The Railroad Heritage Park page has been updated.
- There was a donation made on the webpage this month, in addition to 3 rental requests, and some historical research requests.

Facilities *Don McLean, Jr.*

- Work on the wooden walkway to the south entrance of the museum will begin as soon as possible.

V. Display Committee Report *Jim Foster*

- What to do with the physical newspapers now that they have all been digitized?
 - Charles Mackey has indicated a willingness to take them back.
 - Tom Frew mentioned that he still needs them for quality photos (the digitized photos are usually pretty dark) during research requests and for Historian submissions.
 - It was agreed to put them in the upstairs Barn to free up the space in the media room.
- Attention was then drawn to the Collections Policy document that Jim sent out prior to the meeting. After discussion it was agreed to eliminate the following items from the document: Paragraphs 6.3.3, 6.3.4, and 7.2.2.
- There was discussion regarding the money generated from the sale/disposition of collection assets, with one suggestion that it fund the asset committee work and another that it be split with the general fund and the asset committee. Decision was tabled until a budget is determined for the committee.
- **The committee is authorized to spend a portion of the grant money currently set aside without further Board approval. M/S/U**

□ The following items were approved for removal from the collection and disposition

by the committee:

- Fallbrook Art Association items (21 items to be returned). M/S/U
- Various deteriorating bibles. M/S/U
- Barry, Bell & Hall fans. M/S/U
- Various hymnals and deteriorating bibles. M/S/U
- DAR German Bible (to Carolyn Ganoë to return). M/S/U
- Tiny books (25 volumes). Sell in gift shop/booth. M/S/U
- Bibles, religious books, hymnals (12 items). M/S/U
- Anne Walker Service Award (return to Methodist Church). M/S/U

VI. Other Business

□ A request has been received for some new citrus labels. Mary Belton is researching for a printer that can accommodate this request.

VII. Meeting adjourned at 6:40 p.m.

Respectfully submitted,
Marianne Dickey, Secretary